



Broadway Cinema Screen 1

11:40am 9th October 2024

Annual General Meeting

**Agenda
and
associated papers**



THE ARTS SOCIETY NOTTINGHAM

The Annual General Meeting will take place at the Broadway Cinema
Between the two lectures on Wednesday 09 October 2024

AGENDA

1. Chair's Welcome & Apologies for absence
2. Minutes of the AGM held on 11 October 2023
3. Farewell and Welcome
4. Chair's Report for 2023/2024 (previously circulated)
5. Treasurer's Report (previously circulated)
6. To receive and approve the Annual Accounts for 2023/24
7. To appoint Chesapeake Associates as the independent financial examiner for the ensuing year
8. To approve the subscription fee of £58 for 2024/25 and a fee for guests of £8.50
9. To elect the committee – Chris Castleden, Ilanah Dance, Steve Dance, Sheelagh Glanfield, Ann Hall, Lynette Harris, Liz Holden, Vivienne Jarvis, Margaret Morris, Janet Pether, Liz Thomas, Rita Wynne and Lynne Woolliscroft are all available for re-election. Kate Lewis was co-opted to the committee and is now standing for election.
10. To elect any members nominated by members to the committee
11. To elect the officers - Chair: Ilanah Dance, Vice Chair: Lynette Harris, Treasurer: Steve Dance, Secretary: Liz Thomas
12. Any other business to include a general question session
13. Chair's closing remarks

Nominations for the Committee

I wish to nominate _____ as a member of the Committee

Proposer _____ Seconded by _____

Signature of the Nominee _____

Any member thinking of putting him/herself forward is welcome to observe a committee meeting before committing him/herself or to contact the Secretary for further information.

Completed nomination forms should be sent to the Secretary by 30 September 2024
nottingham@theartsociety.org or post to: Secretary c/o 2 Foxes Close, Nottingham NG7 1PG

The Arts Society Nottingham
Minutes of the Annual General Meeting
held on Wednesday 11 October 2023
At Broadway Cinema, Nottingham

Apologies had been received from 3 members. 47 members attended the meeting.

Minutes of the last annual meeting held on **12 October 2022** had been made available to members and no objections had been raised. It was proposed by Chris Castleden, seconded by Marianne Streets, and confirmed by a show of hands that the minutes should be accepted as a true record and signed by the Chair.

Farewell and Welcome – The Chair, Ilanah Dance, referred to the sad death in July 2023 of a previous committee member, Lynne Morgan. Maureen Devlin and Phil Glanfield are leaving the committee. Phil was thanked for the sterling job he had done on communications over the past year. Sheelagh Glanfield was welcomed as the new Membership Secretary, and welcomes were given to Jackie Goode, working with Lynette Harris on Young Arts, Janet Pether, taking over from Phil, and Liz Thomas who will become Honorary Secretary.

The Chair's Report - Ilanah Dance referred to her report which had been circulated to members. The year has seen a full programme of live lectures, a course, study days and a visit to Compton Verney. Attendance was back to pre-Covid levels and 42 new members had joined recently. Ilanah was grateful for all the support from members and welcomed feedback from them.

She thanked the technical staff at Broadway who do so much to ensure the high standard of the lectures.

She thanked Steve Dance, Sheelagh, Phil and Margaret Morris for technical improvements. The entry to lectures using barcodes had gone live today, members now had unique membership cards, and the programme leaflets were popular. Barcodes can now be sent to a phone and anyone interested should email Steve to get this.

Our charitable purpose has been fulfilled by Vivienne Jarvis and the members who volunteer for the projects and for which we obtained a grant of £250. A trip to Bromley House Library which will include seeing some of their work will take place in 2024. Lynne and Jackie Goode have been ensuring the Young Arts work with NTU continues. Irene Millburn is organising a trip to Umbria in June 2024.

The Treasurer's Report - Members had received the report prior to the meeting, together with the annual accounts for the year ending 30 June 2023. Post-Covid the membership fee was set at £48 in the knowledge that a subsidy from our reserves would be needed. This was just less than £4,000. We are fortunate the society has a sound financial base and we expect this year's fee of £55 will also need to be subsidised. Renewals so far have been excellent and have generated income of £23,000.

Receival and acceptance of the accounts was proposed by Monica Booth, seconded by Rita Wynne, and passed by a show of hands.

Appointment of Chesapeake and Associates as the independent financial adviser for the ensuing year was proposed by Lynette Harris, seconded by Liz Holden, and passed by a show of hands.

The subscription fee of £55 for 2022/23 and a guest fee of £8 was approved by a show of hands.

The election of the committee was passed by a show of hands. Monica Booth, Chris Castleden, Ilanah Dance, Steve Dance, Sheelagh Glanfield, Ann Hall, Lynette Harris, Margaret Morris, Rita Wynne, and Lynne Wolliscroft were all re-elected. Liz Holden and Jackie Goode, who had been co-opted to committee in the past year were elected. Liz Thomas, Janet Pether and Vivienne Jarvis had been nominated and were elected by a show of hands.

The election of the officers was passed by a show of hands. Chair – Ilanah Dance, Vice Chair – Lynette Harris, Treasurer – Steve Dance, and Secretary – Liz Thomas.

Any other business – Louise Smith, a member for 22 years, thanked the Chair and committee for their excellent work.

The Chair closed the meeting by thanking everyone, members and committee, for their support in enabling the society to go forward and grow. She hoped the lectures and other activities this year would be even more successful than last.



The Arts Society Nottingham: AGM 2024: CHAIR'S REPORT

We have much to celebrate from our last season in that we have welcomed 72 new members, had an average of 15 guests per lecture and seen a major shift in our registration, booking and payment systems. Our barcode scanning, online banking and sum-up card readers has streamlined our admin processes. These improvements have made our committee work less burdensome and enabled us to have more social time in the Mezz Bar between lectures.

I would like to thank our hard-working committee, all willingly giving of their time to provide a first-class programme of events for you to enjoy. Of course, our success depends on you, our members, as without your unstinting support we wouldn't exist as a society.

A special thank you goes to Steve Dance and Sheelagh Glanfield who have introduced the electronic membership experience and produced such an excellent website, publicity leaflets, bar coded membership cards, bookmarks and programme cards. Margaret Morris has done an excellent job in managing our website and has on occasions acted as a stand in for our secretary, Liz Thomas. We are also immensely grateful to Janet Pether our new publicity officer for creating such professional screen notices and newsletters.

All our lectures were well attended and have had very encouraging responses from our membership. Thanks to Rita and Lynne for their sterling work behind the scenes in researching and providing a varied and stimulating programme. Our June visit to Elton Hall was a sell-out, many thanks to Liz Holden for organising such a successful trip. Our half day trip to Bromley House library was similarly a most enjoyable experience accompanied by Vivienne Jarvis our heritage volunteer organiser.

Once again, our study and course days have been popular with some of our members. Thank you to Chris, Ann and Monica for organising these. But we would encourage further support for these excellent events to make them sustainable. We are sad to say good bye to Nottingham Trent University as our host venue for many years but look forward to having our Special Interest Days at Broadway in a slightly different format.

We have been very active this year in fulfilling our national charitable purpose with ongoing Heritage and Arts Education Projects. Many thanks to Vivienne Jarvis, Lynette Harris and Jackie Goode who have all been actively instrumental in moving these projects forward.

A few committee changes are underway. We say goodbye to Monica Booth who has done excellent work helping Ann Hall run the Study Days. We also say goodbye to Jackie Goode, one of our Young Arts coordinators. We welcome Kate Lewis who will replace Monica and is also actively helping Liz Holden in planning next year's outing to Coventry. Janet Pether has this year formally replaced Phil Glanfield as our publicity officer.

Finally, a big thank you from myself to all my committee colleagues and staff at Broadway who have been so supportive in enabling me to fulfil my role as chair.

Ilanah Dance
Chair TAS Nottingham



The Arts Society Nottingham: AGM 2024: TREASURER'S REPORT

This is my third year in the treasurer's role and our new admin processes have settled in well. The SumUp card readers at our meetings have proved very successful, making it easier for members to avoid online transactions. Those who do go online are now familiar with the system for BACS payments. This last year has also seen a full transfer to online bookings for events and membership applications and renewals. This makes handling bookings and bank payments easier and reduces admin for our committee members. We have less cheque payments now which is a blessing for me!

Since Covid and inflation pressures in the economy, we have worked to keep our membership fees as low as possible. Last year the fee was £55.00. We have had a healthy year with increase guest numbers at lectures, many of whom have chosen to join. As a result, our overall membership increased, giving extra income. This meant a predicted trading loss, that we had planned to cover from savings, was less than anticipated at only £923. Although lecture fees and Broadway hire has increased with inflation, we have marginally raised membership fees to £58 for the 2024/5 season, and again expect any shortfall to be covered from savings.

One area of concern last season has been the support we have received for our additional paid events of Courses, Study Days and Visits. Since Covid we have struggled to achieve our "breakeven" targets, resulting in an overall loss for those events last year of £1207. For next season we have therefore set a reduced number of events and will be moving our venue to Broadway with new pricing structures in the hope of attracting more attendees.

The Society Sustainability Reserve stands at £24,967.38 and is invested in the Skipton BS. We also have money deposited in the Patricia Fay Fund (£7,000), the interest on the account being used by The Arts Society centrally for grants. A sum of £17,780.25 stood in the current account at the year end, of which £15,583.00 is for advanced subscriptions and event payments for the 24-25 season. A benefit arising from our SumUp readers being used at our May and June lectures for renewing subscriptions. There was £44 in our Account 2, which receives online payments from members. Final Membership for the year was 448, leaving our finances in good shape, despite the subsidies above.

We continue to maintain a Zoom licence from The Arts Society centrally for the coming year and mainly use that for our committee meetings, which makes attendance easy, even when our members are on holiday!

We made a grant of £1500 to Nottingham Trent University in supporting three outstanding art students through our Young Arts programme. For Heritage Volunteers we have not paid any grants last year and continue to seek projects we can support going forward.

The Society accountants, Chesapeake Associates, have prepared the final accounts which are attached.

Steve Dance
Treasurer
27th August 2024

THE ARTS SOCIETY NOTTINGHAM

INCOME & EXPENDITURE ACCOUNT

Year to 30th June 2024

	<u>2023-24</u>		<u>2022-23</u>	
<u>INCOME</u>				
	£	£	£	£
Members Subscriptions		25592.00		21367.00
Member's Guests		1464.00		1040.00
Study Days	3950.00		5472.00	
<i>Less Expenses</i>	<u>4219.59</u>	-269.59	<u>5487.09</u>	-15.09
Courses	4900.00		10113.00	
<i>Less Expenses</i>	<u>5789.74</u>	-889.74	<u>10579.80</u>	-466.80
Visits	2812.00		2250.00	
<i>Less Expenses</i>	<u>2859.20</u>	-47.20	<u>2430.20</u>	-180.20
Bank Interest		740.28		166.51
Other		202.01		270.00
Other (YA Grant)		0.00		0.00
		<u>26791.76</u>		<u>22181.42</u>

EXPENDITURE

	£	£
Hire of Rooms	6026.40	5747.04
Lecture Fees, Expenses & Catering	9131.08	7613.14
Administration expenses	2842.55	2388.78
TAS Affiliation Fee/Insurance	7445.12	7957.14
Travelling expenses	93.19	0.00
Independent examiners fee	540.00	540.00
Young Arts /Heritage volunteers	1605.94	1772.98
Other	29.95	80.25
	<u>27714.23</u>	<u>26099.33</u>

SURPLUS FOR YEAR

<u>-922.47</u>	<u>-3917.91</u>
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Balances

	<u>2023-24</u>	<u>2022-23</u>
	£	£
Skipton Building Soc.	24967.38	25677.10
NatWest No 1	17780.25	9771.31
NatWest No 2	44.00	55.00
Patricia Fay MF Loan	7000.00	7000.00
	<u>49791.63</u>	<u>42503.41</u>

ACCOUNTING POLICIES

Accounts are prepared under the historical cost convention.

The Society retains a sustainable reserve equivalent to one year's Subscription income in order to protect the sustainability of the Society and provide capacity for unforeseen difficulties.

In order to support the Arts Society Charity, surplus funds have been transferred to a Charitable Fund Account and the money is lent on an interest free basis to the Patricia May Fund.

THE ARTS SOCIETY NOTTINGHAM

BALANCE SHEET

30th June 2024

	<u>2023-24</u>	<u>2022-23</u>
NET CURRENT ASSETS		
<u>Assets</u>		
Loan to Patricia May Fund	7,000.00	7,000.00
Skipton Building Society Account	24,967.38	25,677.10
Natwest Bank Account 1	17,780.25	9,771.31
Natwest Bank Account 2	44.00	55.00
Debtors	0.00	0.00
Prepayments	176.40	270.00
	<u>49,968.03</u>	<u>42,773.41</u>
<u>Less Liabilities</u>		
Payments in advance (Subs +Special interest day)	15,583.00	7,455.00
Sundry creditors	540.00	540.00
	<u>16,123.00</u>	<u>7,995.00</u>
	<u>33,845.03</u>	<u>34,778.41</u>
RESERVES		
<u>Designated Reserves</u>		
Sustainability Reserve (Skipton BS)	25,411.68	25,422.49
Charitable Fund (Patricia May)	7,000.00	7,000.00
	<u>32,411.68</u>	<u>32,422.49</u>
<u>Accumulated Income Account</u>		
Balance Brought Forward	2,355.92	2,273.83
Surplus from Inc & Exp A/c	(922.57)	(3,917.91)
Transfers to Designated Reserves	0.00	4,000.00
	<u>1,433.35</u>	<u>2,355.92</u>
	<u>33,845.03</u>	<u>34,778.41</u>

Steve Dance
Hon Treasurer

Signed

INDEPENDENT EXAMINERS REPORT TO THE MEMBERS OF THE ARTS SOCIETY NOTTINGHAM.

Basis of Independent Examiners Statement.

An examination includes a review of the accounting records kept by the Society and a comparison of the accounts presented with those records. It also includes consideration for unusual items or disclosures in the accounts and seeking explanations from you.

Independent Examiners Statement

In connection with our examination no matter has come to our attention which gives us reasonable cause to believe that in any material respect the requirement

- ~ To keep accounting records
 - ~ To prepare accounts which agree with the record
- have not been met.

Date

2023

Chesapeake Associates Ltd
Chartered Certified Accountants

Other Reports for information

Not on the Agenda

Young Arts Report AGM 2024

In the 2023/24 three TASN bursaries of £500 each were provided to final year students in the Department of Fashion, Textiles and Knitwear Design at Nottingham Trent University (NTU) to assist with the cost of materials for their final year projects. There was considerable interest from students in the bursaries and six shortlisted candidates made presentations about their proposed projects which resulted in the following three students receiving bursaries.

Venetia Ejembi (Knitwear Design) who has developed innovative knitwear weaves with a structural dimension informed by Yoruba folklore.

Hannah Hyman (Fashion Design) whose 'human centred design' project was focused on developing a clothing collection aimed at younger women with dexterity issues using alternative fastenings to assist independent dressing.

Iris Zhi- Ting Guo (Fashion Design), who has developed a fashion collection using entirely sustainable materials amenable to offering both structure and flexibility with designs inspired by the nature found in her native Taiwan.

Students in the final year are required to develop their original concepts through a process of technical designs and extensive workbooks which are submitted for examination. A small sample of their work is shown at a final exhibition and those members of the TASN Committee involved in Young Arts attended this year's exhibition in May 2024 and were very impressed with the creativity, quality and technical skills on display not only in the bursary students' final projects but also those of other final year students.

The aim of the TASN bursaries is to provide tangible support to students planning careers in a range of arts related roles and past bursary winners have been successful in this. This year is my final report as the Young Arts representative and it is pleasing to note that, since 2019 when the bursary scheme began, it has been possible to increase the number of bursaries to three a year. It is also encouraging that those students who have received TASN bursaries have continued to work in their chosen area after graduating, as designers within an organisation, running their own business, as independent artists or teaching in an area of the arts.

Lynette Harris

Heritage Volunteers Report AGM – 2024

Last year's projects have continued with TAS Nottingham and TAS Trent Valley members working together with volunteers from the host organisations.

Book Conservation:

Bromley House Library – Caroline Bendix has run another training day for volunteers. Four groups rotate on a four-weekly cycle.

Trent Bridge Library – Work in the main library is complete, and volunteers are now concentrating on the gallery. The three groups meet fortnightly.

Thrumpton Hall Library – The volunteers meet fortnightly under the leadership of Tessa Day, the TAS Trent Valley HV Rep. As last year, the project will take a short break this summer, while the Hall is in use by the owner and her family.

Textiles:

Wollaton Hall – The volunteers have been creating garments for mannequins to be situated in the Tudor kitchens. One team has completed the clothes for a "spit-boy" – a child employed to turn the spit. The other has finished the under-steward's garments, and is now working on clothes for the cook. The under-steward and spit-boy are installed in the kitchens at Wollaton, along with a notice acknowledging the work of our volunteers.

We are keen to start new projects, and would like to hear from anyone who has contacts in potential host organisations. Options currently being explored include textiles and book conservation projects at Wollaton Hall, and book conservation at Newark Civil War Centre.

Vivienne Jarvis